

Local Trust **Big Local**

BLC



The Big Local Conniburrow Plan & Profile
Local Trust Submission, July 2014.



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The Conniburrow Vision

'To transform Conniburrow into a place where people choose to live and stay for a long time; to support residents to build a proud, empowered and cohesive community where strong and positive relationships are developed regardless of background or circumstance - simply to be Conniburrow and proud!'



BIG LOCAL CONNIBURROW,
MILTON KEYNES.

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Local Trust Big Local



Awarding funds from
The National Lottery®





Steve Chilcraft, BLC Chair and Charlie Davies, BLC Community Development Worker.



Foreword from Steve Chilcraft
Chair, BLC Steering Committee.

Welcome to Conniburrow

It has been my real privilege to chair the steering group for the last two years. We came together, a small but diverse group of people, to consider what to do with the £1 million award from the Local Trust. It was a community decision to form a new body to travel the pathway to form a partnership and develop a plan. Over this time we have deepened existing relationships, forged new ones and continue to reach out to residents.

We have worked hard to build our recognition, reputation and credibility within the community. We have held events to draw people together. We have listened to our residents and their likes and dislikes about our estate and their hopes for the future. This extended process of engagement with our neighbours forms the bedrock of this plan, which we hope, will be of substantial benefit to the whole community.

The National Lottery funding from the Local Trust provides the residents of Conniburrow with an exciting opportunity and the resource to reinvigorate our community improve our environment. We aim to make this a place they want to live in and one they can be proud of.

This has been a team effort. We are grateful to all those who are committed to this estate, who value what we already have, who care for each other and promote a positive community spirit.

We are indebted to all those who have endured (enjoyed!) our monthly steering group meetings, read documents, run errands, staffed events, delivered leaflets, served up teas and coffees and so many other tasks.

LOCAL TRUST SUBMISSION. JULY 2014.

They are positive and committed people, whether individuals or groups, residents or stakeholders. Whether steering group members, occasional volunteers, community mobilisers, council officers, local politicians, schoolteachers or others who have put their time into making this a success so far, we thank them profoundly.

Two people must be named for particular thanks, our area representative, Anna Allen, who has been wise in her advice, constant in her encouragement and patient with our slow progress to the goal, and Mrs Charlie Davies, our indefatigable community development worker whose enthusiasm and hard work for the project and the prosperity of our estate is exemplary.



The Deputy Mayor with steering group members.

This has been an inspirational experience and I am encouraged we have reached this important stage with a duly formulated ten-year plan for Conniburrow, which we are now able to submit to the Local Trust. I look forward to the continuing success of Big Local Conniburrow and more importantly to a better future for the people of Conniburrow as a result.

Steve Chilcraft, Chair, Big Local Conniburrow.

July 2014.





Part 1. Getting people involved and exploring the BL vision

1.1. Introduction & Background.

The Big Local Conniburrow (BLC) Plan.

This report contains the BLC Plan and Profile and describes what kind of place Conniburrow is at the moment. It explains how the steering group has engaged with the people of Conniburrow; the process that we have gone through to arrive at a vision and plan for the area and what kind of place we want to achieve on behalf of the people of Conniburrow.

This report is being submitted to the Local Trust to support the case for the gradual release of £1 million to enable the BLC Plan to be implemented and improvements delivered. Detailed information is also provided on the likely costs that will be involved.

What is Big Local?

Big Local is an exciting opportunity for 150 areas around England to access at least £1 million that can be used to make a massive and lasting difference to their community. Conniburrow was fortunate to be one of those areas chosen and since 2012 the BLC Steering Group has been working hard to produce this plan and a vision that represents the views of the Conniburrow residents.

Where are we on the Big Local Pathway?

Like all well planned journeys BLC Steering Group has been following a route that so far has led to the creation of a plan and a vision for the future of Conniburrow. The seven steps contained within the BL Pathway document have provided an invaluable reference for planning this journey and arriving at the plan and vision, and have also been used as the structure for this document.

The Conniburrow Steering Group has negotiated the first four steps, and worked on getting people involved, exploring the vision for the Big Local Plan to a point where the plan has been created and is now poised and ready to deliver it.

The Steering Group.

The BLC Steering Group was formed in April 2012 following a number of public meetings. The Steering Group is working to an agreed Terms of Reference and consists of Conniburrow residents supplemented by other members that bring particular skills or expertise to the group. Only the Conniburrow residents are entitled to make decisions.

The main objective of the Steering Group during this early formative stage has been to engage and involve people in the Local Plan process, and to explore and take forward a vision for Conniburrow that could form the basis of the Big Local Plan. The Steering Group has been ably supported by Big Local representative Anna Allen.



Why is the Big Local Plan needed?

Conniburrow is formally recognised in the 2008 MK Council Neighbourhood Regeneration Strategy as being a deprived and disadvantaged neighbourhood within Milton Keynes and in need of a programme to develop, improve and enhance the social and physical environment of the area. The Conniburrow Plan is needed to define and help deliver this programme of improvements.

The BLC Plan sets out a programme of improvements over the next ten years in a way that reflects the residents' wishes. This should make a 'lasting and positive difference' for the community. The plan will be reviewed and refreshed on an annual basis to address and update the short, medium and long-term aims.

1.2. The Conniburrow Profile

Conniburrow at present.

This section provides a picture of Conniburrow at present. Two sources have been used to build this picture; Information collected for the 2011 Conniburrow Census prepared by the Milton Keynes intelligence (MKi) Observatory, and information that has been gathered through informal face-to-face interviews and questionnaires carried out by the BLC Steering Group. The information is presented as a summary in this section, more details covering both the census, interviews and questionnaire are found in the appendix.



The Conniburrow residential area located north of Central Milton Keynes.



Profile summary.

Conniburrow is now a mature estate built in the early stages of the new town of Milton Keynes. It has a diverse population housed in a mix of public, social and private housing. It has a substantial number of houses of multiple occupation, which have a large transient population. Over the last decade the major growth has been the influx of families of East European origin. In addition there are growing numbers of residents from West Africa and Somalia.

Due to the close proximity of Milton Keynes city centre, Conniburrow lacks many of the normal facilities that mark a community; there is no medical centre, parade of shops, secondary school, parish church, post office, café or public house. We have two excellent and thriving primary schools, and a children's centre, which are at the heart of much community activity, a variety of corner shops, many of which are specialist businesses serving a wider area.

There are two areas of sheltered housing for the elderly, a Salvation Army centre, a sports pavilion and community centre which has recently been rebuilt following an arson attack, playing fields which have recently been re-laid as they were prone to waterlogging and a popular local park which also has a serious drainage problem. There is no major employment within the area as no offices, factories or commercial premises (other than the shops) were built.

To a large extent Conniburrow exists as a dormitory estate as pupils (11+), shoppers and workers must all travel daily out of the immediate area. Other than at the school gate or in the mini-market, off-licence or newsagent, the opportunities for residents to meet and mix socially are limited and this is something residents regret.

Public transport is poor with an infrequent bus service offering very limited destinations without changes. The area suffers from a degree of vandalism, graffiti, dumping of litter, antisocial behaviour, drug abuse, dangerous driving and inconsiderate parking, all of which are common complaints regularly raised by residents.

Some facts about Conniburrow.

- Construction of Conniburrow as a residential area began in 1975.
- Conniburrow has 1,321 homes, a children's centre, a pre-school and several commercial properties.
- Conniburrow has two schools, Germander Park School catering for an age range of 4-7 years, and Southwood School for an age range of 7- 10 years.
- At the 2011 Census the population was 3,281.
- Unemployment is slightly above the Milton Keynes average.
- Reported crime is falling.
- Life expectancy is slightly higher than the Milton Keynes average.
- The 2011 Census recorded 480 households with no access to a vehicle.



Getting to know the residents of Conniburrow.

Face to face interviews and questionnaires have been just one part of a much wider engagement process. From the beginning there have been a number of community events and engagement activities carried out by the BLC Steering Group to identify the residents' needs and aspirations. In April 2012 community visioning work was instigated followed by a series of informal face-to-face interview meetings. Individual residents of Conniburrow were approached asking for their views on what they felt about the place they live in and what they considered was needed to improve Conniburrow. This work was carried out by the community development worker and the community mobilisers. Draft work on the BL plan was started at this time.



Community engagement event.

Approximately 350 of the residents, that is 10% of the population, were targeted to ensure a representative view was recorded. From this initial work a number of priorities were identified. These covered seven different areas: maintenance, young people, elderly, facilities, the park and open spaces, health and safety. This information was recorded in an internal working document prepared in December 2013 known as the '£1 Million Plan' report. Each priority and its importance to the residents of Conniburrow are presented graphically as a percentage weighting. For more details of the survey see the appendix.



1.3. Understanding the needs of the Community.

The engagement process and community activities.

Since the inception of the BLC project the Steering Group has delivered a programme of activities and events to engage with and get people's views about what is required to improve Conniburrow. The programme was aimed at getting to know the people of Conniburrow, and different sectors of the community. At an early stage the steering group decided to involve a community mobiliser and a community development worker to help undertake the engagement work.



The lemonade station.

Since 2012 a number of public events have been held with over 350 residents giving their views. These events have been supported amongst others by resident volunteers, Ward and Parish Councillors, MK Dons SET, Thames Valley Police, Melting Pot, Germander Park and Southwood Schools, Sure Start Centre, Salvation Army, Milton Keynes Council, Conniburrow Community Association, MK Somali Association, Cross and Stable Church and the Drawing Nation.

The range and variety of the events and activities is illustrated by the summary included below:

- A launch event, the Conniburrow Fun Day, opened by the Deputy Mayor of Milton Keynes.
- Numerous smaller events such as the Christmas Lantern Parade, Easter Egg Hunt and Table Top Sale.
- Informal lemonade stand 'pop up' consultations both on the streets of Conniburrow and in the sheltered housing schemes.
- Consultation events, Food for Thought and Focus on the Future.
- Worked with the Conniburrow community mobiliser, initially Jo Bevan and now Hannah Cutting.



BLC Community engagement poster.

- Four Get SET sessions and Sport for All, joint projects with MK Dons SET, to build community cohesion and family fitness.
- Held monthly Steering Group meetings that are open to residents.
- Opened a weekly drop-in at the Kindling Centre.
- Initiated youth outreach engagement at play areas in Conniburrow to understand the priorities of young people.
- Held Little Big Local at both Germander Park and Southwood Schools to understand school children's priorities.
- Started a residents' focus group.
- Organised a schools litter-pick and hedge tidy.
- Both schools held a competition to design a poster illustrating

what is 'Tops and Pants' about Conniburrow - a very revealing exercise

- Held the Big Brunch during summer 2013 at the Melting Pot cafe.

Two particular activities have been the preparation of the Conniburrow web site and a video covering the community engagement activities.

- The Conniburrow website, Facebook page and Twitter account provide residents with a place where they can give their views and keep up to date with the Big Local Conniburrow activities.



The BLC Directory.

- The BLC video recorded the summer 2013 community engagement activities. This forms an important part of the submission to the Local Trust.
- Published the Conniburrow Directory, a guide to local businesses, resources and events distributed to all households.
- The Year of Conniburrow 2014 - a programme of monthly events aimed at different sectors of our society.
- The BLC Choir which was successfully launched in April 2014 has been growing ever since and has already given a performance.



Who Big Local works with.

The steering group recognised that in order to achieve everything that they want to achieve on behalf of the community they would need to work in partnership with other agencies and groups. Since the beginning of the project the Steering Group has contacted and worked with the following groups and organisations:

- Community Action:MK
- Milton Keynes Community Association.
- MK Dons SET
- Great Linford Parish Council
- MK Council
- Southwood School
- Germander Park School
- Conniburrow Children’s Centre
- Melting-Pot community group
- Salvation Army
- Cross and Stable Church
- Thames Valley Police
- Milton Keynes Somali Association
- On the Verge
- Conniburrow Community Association

Conniburrow Environment assessment.

Besides getting people’s views about what is required to improve Conniburrow, the steering group carried out some preliminary assessment work on the physical and environmental character of Conniburrow. A number of studies were carried out that analysed the quality of the place. Information sheets were prepared on Open Space & Landscape, Movement, Facilities and Opportunities. A Landscape Audit undertaken by Groundwork Thames Valley has also been used to assist with this assessment process. Details of the study and audit can be found in the appendix.

What to put in the Big Local plan.

The initial interview information was brought together and analysed to establish any common issues and areas of concern. The seven priority areas were then discussed at a number of working sessions which started to group these further into four themed areas:

- Open space, play, landscape and recreation: guerilla gardening, community gardens, urban farm and orchard, crazy golf, water park, outdoor gym equipment, mini play area.
- Access, movement and mobility: community taxis, community vehicle, improved and on demand public transport.
- Community facilities and accommodation: community café, drop in centre, meeting place.
- Shops and business: retail offer on the estate, skills, scope for employment.

This approach, while embracing the main issues was seen to be over complicated, lacked balance and as a consequence was considered further and shaped in a simpler way to represent the vision. Three overarching priority streams were identified that addressed the social and environmental issues.



The ‘Tops and Pants’ Competition winner.



Part 2. Creating the Big Local Plan

2.1. The Conniburrow Vision.

BLC Vision, aspirations and key themes.

The Big Local Conniburrow Vision.

The residents of Conniburrow are seen as the key people involved in delivering the Big Local Plan. The focus is on a people's plan and something that is separate from the Government, Milton Keynes Council or a national organisation. Only by working together can the residents make the plan happen and secure an even brighter future for the residents of Conniburrow.

Over the next 10 years the vision's objective is:-

'To transform Conniburrow into a place where people choose to live and stay for a long time, to support residents to build a proud, empowered and cohesive community where strong and positive relationships are developed regardless of background or circumstance - simply to be Conniburrow and proud!'

2.2. The Three Big Local priorities.

The Vision encapsulates the aspiration for a newer and better Conniburrow. In order to take this forward the activities and projects that have been identified as part of the engagement exercise have been grouped and prioritised under one of the three overarching priority streams as described below:

- Conniburrow Pride
- Building social cohesion
- Improving the physical infrastructure

Conniburrow Pride

Not all communities are perfect. There is a desire to change the negative perception some people have of Conniburrow and its community and to start to make the changes that will make Conniburrow a neighbourhood and community of choice - as it is already for many of the residents.

This is a long-term project, the aim is to look at improving facilities on the estate, improving activities for younger and older residents alike and making the estate cleaner, greener and safer.

There are some very positive sides to Conniburrow, both German-der Park School and Southwood School were recently rated as 'good' by Ofsted with German-der Park receiving an 'outstanding' ranking for their work on the behaviour and safety of pupils. Southwood School's excellent work with pupils on creating sustainable communities has been included in Ofsted's 'Good Practice' guide.

Work has already started on this priority through the use of the Kindling Centre as a drop-in, the guerrilla gardening project that involved local school and resident volunteers, the various activities and fun days that have already taken place and the recently formed community choir.

In the next 1 - 2 years priority will be given to:

- Proactively promoting Conniburrow in the local & national media.
- Holding awareness days in partnership with Thames Valley Police, Bucks Fire and Rescue and the NHS/South Central Ambulance Service.

- Working with partners to address the issue of fly tipping.
- Providing cooking lessons.
- Continue supporting the community choir.
- Building the number of volunteers supporting BLC.

In the following 3-5 years the plan will look at the possibility of:

- Opening a café/ internet café
- Creating a community garden
- Providing sports activities for children
- Running more community events.

In the longer 6 - 10 year period the plan will look at the possibility of:

- Opening a drop-in centre that will provide support and advice on issues such as housing, health finance and substance abuse.



Zumba at the fun day.



MK Dons. Sport & Education Trust.



Building social cohesion

A consistent response from the residents is about wanting to have places to meet, chat and enjoy community activities. The attendance figures and feedback from the community events reflect this. There is a real desire to build community spirit and improve neighbourliness. Conniburrow has a community made up of people from many different backgrounds who together can help achieve this.

There are some early signs that a social cohesion might just be beginning to build. This is supported by an independent survey carried out by Great Linford Parish Council as part of their Neighbourhood Planning work that indicated that the Conniburrow community spirit was good.

In the next 1-2 years priority will be given to:

- Investigating the feasibility of building a community house or renting a corner unit for this purpose.
- Looking at the possibility of an additional small community centre, a centre for senior citizens, for young people, and for parents with small children including a crèche.
- Organising day trips.
- Continuing to hold a variety of community events.
- Running language and skills courses for youth and adults.

- Organising gardening competitions.
- A repeat publication of the Conniburrow Directory.
- Looking at the demand and feasibility of providing such facilities as Scouts and Guides, a cycling club etc. for the young residents of Conniburrow.

In the following 3-5 years the plan will look at the possibility of:

- Working to improve security and create a Neighbourhood Watch Scheme.
- Investigating the feasibility of attracting a major supermarket chain to the estate.

In the longer 6-10 year period the plan will look at the possibility of:

- Identifying further initiatives to help build social cohesion.

Improving the physical infrastructure

At nearly 40 years old parts of Conniburrow are looking tired and in need of some tender loving care. Some of this work e.g. to build-ings, pathways and landscaping is the responsibility of other organi-sations such as Milton Keynes Council, housing associations and Great Linford Parish Council. The BLC Partnership needs to work with them to resolve major issues. However, there are some smaller scale projects that the community can tackle immediately, for example by holding clean up days, planting neglected areas and making improvements in the boulevard areas.

Under the leadership of the community development worker and the local community mobiliser, supported by community volunteers, the parish ranger and local schools some of this work has already begun, more is planned.

The survey of residents indicated their priority was improving the local park. This will be our major project during the first two years. We aim to give the park a major overhaul with new and innovative equipment and facilities that will be of benefit to a wide range of residents.

In the next 1-2 years priority will be given to:

- Carrying out estate clean ups in partnership with Great Linford Parish Council.
- Providing picnic tables in the Boulevard Park and making better use of the open spaces on the estate.
- Holding environment days.
- Improving the quality of planting on the estate.

- Developing a plan to clean balconies across the estate.
- Undertaking a footpath use survey.
- Providing a youth shelter/ meeting place for young people.
- Holding a community art project to revive the 'On the Verge' banners.

In the following 3-5 years the plan will look at the possibility of:

- Funding an art project to improve the Marlborough Street/ Downs Barn underpass.
- Improving the area adjacent to the multi games area (MUGA) lo-cated by the V8 underpass.
- Building a Bandstand.

In the longer 6-10 year period the plan will look at the possibility of:

- Investigating the feasibility of creating a skate park.
- Looking at supplying facilities for sports such as tennis, table ten-nis and chess and park facilities for older children.



2.3. The Budget Plan and Costs over the next 5 years.

The Budget Plan provides details of the projects, activities and events that will be looked at over the next five years, the costs associated with these, and what the priority will be over the next 2 years. The table below shows the costs allocated against the main areas of expenditure: -

	1-2yrs.	3-5yrs.
- Conniburrow Meeting Place: Rethinking our community facilities.	£23,000	£30,000
- Conniburrow Open Spaces: Rethinking our environment.	£177,100	£59,300
- Access and mobility.	£10,000	-
- Grants for Conniburrow. (Community Chest grants programme).	£20,000	£18,000
- Social Investment Fund.	£20,000	-
- Skills and activities for Conniburrow.	£16,000	£24,000
- Events.	£12,300	£18,450
- Conniburrow Business Directory.	£1,000	£1,400
- Communications and marketing.	£10,000	£12,500
- Staff/Employment.	£76,080	£118,050
- Partnership running costs (insurance, phone, photocopying).	£2,000	£3,000
- Printing (general costs and not related to events).	£1,400	£2,100
- Partnership training and visits.	£1,000	£1,500
- Volunteer recruitment and expenses.	£1,000	£1,500
- Professional and legal fees.	£6,000	£3,000
- Partnership meetings: venue hire.	<u>£600</u>	<u>£1,800</u>
	£377,480	£294,600

The Budget Plan with a detailed breakdown of costs can be found in the Appendix.





Part 3. Delivering and reviewing the Big Local Plan.

3.1. Management structure.

Organizational structure, procurement and resources.

The Budget Plan will act as a key document that will inform the next stage of work and action plan. A more detailed review and assessment of the projects and activities will be necessary. Each proposal will need to be looked at in detail and where appropriate a brief prepared, an outline design drawn up and an assessment made of its feasibility.

The BLC Steering Group recognizes the importance of a well-structured management approach and will take advice on the most appropriate organisation structure and procurement routes to help them with the delivery of the Plan.

The next step will need to identify the resources that are needed, and whether roles such as the community development officer or project co-ordinator are employed directly or serviced from local providers or in practice is a mix of these two approaches.

Monitoring and evaluation.

A clear statement on aims, outputs and delivery times will be an important part of the plan and management process. Monitoring and evaluation procedures will be put in place to ensure a disciplined and open delivery process is followed. Service agreements will ensure that there are agreed timescales, clearly defined roles and responsibilities and defined outputs and outcomes to assist with this. Procurement processes will include clearly defined briefs, tendering procedures and processes to ensure that the expenditure of funds can be evaluated.

3.2. Taking the Plan forward. The next step.



Community engagement event.

The Partnership.

Forming the Big Local Conniburrow Partnership.

The BLC Steering Group recognises that with the formalising of the Conniburrow Plan an important milestone has been reached on the BL road map, and in anticipation of the endorsement of the plan by the Local Trust then the current steering group will stand down and voting for a new Big Local Conniburrow Partnership to oversee the delivery of the Conniburrow Big Local Plan will take place.

The BLC Partnership intends to become, in time, a charitable incorporated organisation and must have a least 8 members and no more than 15 members, of which 51% need to be residents of Conniburrow. The Partnership can be supplemented by members who can bring particular skills and expertise to the Partnership.



An open election and voting process is proposed. The Partnership is charged with delivering the Conniburrow Plan and will have responsibility for prioritising project work, the setting up of a programme and action plan, managing budgets, monitoring and evaluating progress and reporting back to the Local Trust.

Work on this next step has already been initiated and is seen as an important opportunity to reach out to all the Conniburrow residents and to invite them to join in and to play an active part in the future of Conniburrow. A nomination process will be instigated. Residents of Conniburrow are encouraged to become a member of the BLC Partnership.

- Current Community programme
Participation and fun has been part of the approach to getting the residents of Conniburrow involved in the BL Plan process. An imaginative programme of events has already been delivered and this will continue with the Year of Conniburrow 2014 programme of events as part of the community and engagement work. The schedule of monthly events is: -

2013

-December. Lantern parade and Carol Singing.

2014.

- January. Table Top Sale.

- February. Tea Dance.

- March. Launch of Conniburrow Choir.

- April. Easter Event & Egg Hunt. Conniburrow in Bloom.

- May. Fun Run.

- June. National Volunteer Week. Best Dressed Garden competition.

- July. Nature trail and pond tidy.

- August. Day trip to Great Yarmouth. Get SET Play.

- September. Family Fun Day.

- October. Conniburrow's Got Talent.

- November. Arts and Craft Fair.

- December Lantern Parade and Carol Singing.



Part 4. Appendix. The Evidence Base and additional information

4.1. Conniburrow profile. The evidence base.

- 2011 Conniburrow Census. Milton Keynes.
- Big Local Conniburrow Community priorities 2013.
- Extract from the visioning work and face-to-face interviews.

4.2. Supporting information and references.

- The Big Local Conniburrow Budget Plan.
- Views of Conniburrow.
- Environmental Assessment Study.
- Conniburrow Landscape Audit. Groundwork Thames Valley.
- Big Local Conniburrow Partnership Terms of Reference.
- Contact details.

01.08.14.

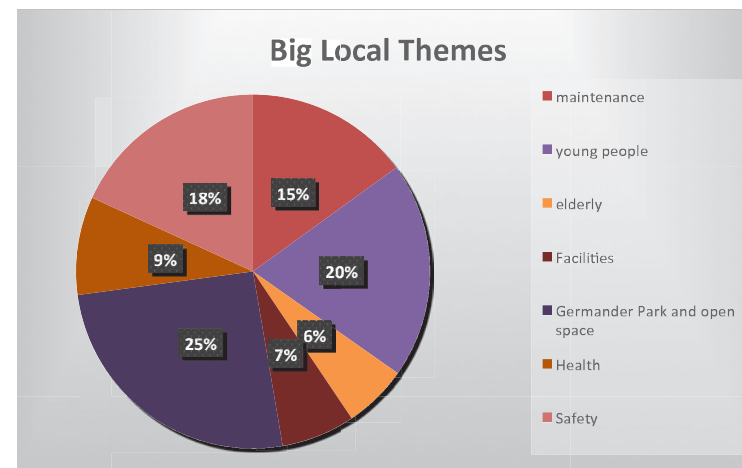






Big Local Conniburrow Community priorities 2013.

As part of the engagement activities approximately 350 of the residents, that is 10% of the population, were targeted to ensure a representative view was recorded. From this initial work a number of priorities were identified. These covered seven different areas: maintenance, young people, elderly, facilities, the park and open spaces, health and safety.



Big Local Conniburrow Community priorities 2013.





Extract from the visioning work and face-to-face interviews.

Conniburrow (MK) community visioning work 2012: summary of residents' feedback			
No	What do you like about the area you live in?	What would you like to be changed?	Collected at event:
1	Green spaces and trees	Things for young people to do	Residents meeting, Germander School
1		Drop in centre	
1	Close to woods, city centre	Youth club/ Activities	
2	I like that when you walk through an alleyway, it's like being in the countryside.	I would like more things for youth. More workshops.	Residents meeting, Germander School
2	Trees.	Pavements near parks.	
2	I also like the community spirit.	not specified	
3	not specified	Parking in pavements	Residents meeting, Germander School
4	not specified	Best kept garden competition	Residents meeting, Germander School
4	Lots of green space	Fix the potholes	Residents meeting, Germander School
4	People on the streets	A coffee shop/ café culture	Residents meeting, Germander School
4	2 schools and a Surestart	An outdoor gym/ an outdoor ping pong table	Residents meeting, Germander School
4	not specified	An unsupervised activity for older children	Residents meeting, Germander School
4	Boulevard in the sunshine	Scouts and guides group	Residents meeting, Germander School
4		Enviro day with MKC	
4		A bandstand / youth shelter in the park	Residents meeting, Germander School
5	Diversity in the community	To find a place where all areas of the community feel safe to meet & share experience	Residents meeting, Germander School

6	It's very clean and quiet	I would like to see a Big Local park with football pitch, tennis courts, children play ground, changing rooms with showers, and it must be fenced up. This would incorporate the community.	Residents meeting, Germander School
7	Very local to many amenities	More for young people	Residents meeting, Germander School
7	The fact that I have lived here for 24,5 years and so feel loyal to it.	A cycle club for the youth (encouraging participation in MK cycling club)	Residents meeting, Germander School
7	not specified	More garden opportunities - perhaps a garden coop from which to buy bulbs for the front gardens	Residents meeting, Germander School
8	It's green and clean.	Have a place for young people to go	Residents meeting, Germander School
8	It has two good schools	More security	Residents meeting, Germander School
8	Homes are comfortable	To be the envy of the other communities	Residents meeting, Germander School
8	Close to city centre	not specified	Residents meeting, Germander School
8	Mixture of people	not specified	Residents meeting, Germander School
9	It is a very good village	More for the young - young people need to improve the places where they meet	Residents meeting, Germander School
10	not specified	I would like a skate park	Residents meeting, Germander School
11	Location (5 min to the city centre)	Youth centre	Residents meeting, Germander School
11	Neighbours	Centre for senior citizens	Residents meeting, Germander School

11	Clean environment	Drop in centre for youth	Yes	Residents meeting, Germander School
11	not specified	Skull for youth	Yes	Residents meeting, Germander School
6	Green gym		Yes	Fun day
41	Friendly people/good community spirit		Yes	Fun day
7	Close to CMV		Yes	Fun day
33	Green spaces/landscaping		Yes	Fun day
31	Good schools		Yes	Fun day
11	Good Children's Centre		Yes	Fun day
15	Shops		Yes	Fun day
1	Homes in Yarrow Place		Yes	Fun day
1	Kebab van		Yes	Fun day
3		Additional small community centre	Yes	Fun day
5		Community café/meeting place	Yes	Fun day
1		Euro-bins for flat blocks	Yes	Fun day
1		Bandstand	Yes	Fun day
1		Outdoor table tennis & chess tables	Yes	Fun day
23		Dislike fly-tipping/rubbish	Yes	Fun day
3		Dislike car parking outside schools	Yes	Fun day
5		Need parks for older children	Yes	Fun day
6		Overgrown shrubbery	Yes	Fun day
216	(Petition)	Dislike parking permit scheme	Yes	Fun day
2		Traffic noise	Yes	Fun day
19		Street drinking a problem	Yes	Fun day
39		Anti-social behaviour	Yes	Fun day
2		Broken equipment in play areas	Yes	Fun day
2		Would like small play areas back	Yes	Fun day
1		Some houses are scruffy	Yes	Fun day
2		Racism	Yes	Fun day
1		Lack of community cohesion	Yes	Fun day
2		Scarey alleyways	Yes	Fun day
11		Dislike dog poo	Yes	Fun day

- Enviroment
- Young people
- Older people/adults
- Community
- Safety/ASB
- Shops/facilities

Extract from the visioning work and face-to-face interviews.





Summary of flip chart notes from residents meeting held on 16 April

6-8pm, Germander Park School, Conniburrow, MK

How to get more people involved?

- o Steering Group/ Reference Group - leave the final decision until 28 April
- o More people who attend on 28 April might want to join
- o First SG meeting 28 April
- o Need to think how to involve single parents and parents
- o Do more to involve young people and older people
- o Young people to be represented on the Steering Group

Reach more parents and young people through:

- o Children's Centre - Emma Stace agreed to help
- o Advertising through local radio & newspapers (Three Counties) – Anna and Theo
- o Make adverts catchy / appealing to them
- o School Assemblies – Sarah/ Linda (?)
- o Facebook
- o Internet
- o Texting
- o Involve schools - Emma agreed to pass flyers to schools
- o Outreach shop (Children's Centre): will be open 26, 12-1pm – Emma

Reach all residents through:

- o Flyers in shops – Anna and Joy left flyers in shops, hairdressers, tattoo parlour
- o Adverts around the area – CCA delivered flyers to all households
- o Pass flyers onto taxi drivers – Somali community association agreed to help

How to reach various ethnic groups/communities of different cultures?

- o Press release - Joanne Cumper offered to draft/ help from Local Trust's national team
- o Have leaflets to explain how it helps the environment (comment from Jake)
- o need to show it's not just a talking shop
- o 'quick wins' - short term projects that deliver visible outcomes

Language barrier:

- o many community languages in Conniburrow
- o some people don't read local newspapers / speak good English
- o need translators/ interpreters - very costly
- o have community champions in each community who know key messages
- o need to find long-term solutions - word of mouth, community champions
- o ESOL classes and language schools

Conniburrow "Big Local" – 13th October 2012 fun day feedback

"Tops"	"Pants"
Green gym	Fly-tipping/litter
Friendly people	Cars outside schools
Good community spirit	Parks not suitable for older children
Close to CMK	Not enough for young people to do
Green spaces/landscaping	Overgrown shrubbery
Good schools	Parking permits
Good children's centre	Noisy
Shops	Crime/anti social behaviour – drugs; alcoholics; gangs; "bad guys"; khat; graffiti;
Houses in Yarrow Place	Street drinking
Nature	Broken equipment in play areas
Kebab van	Small areas taken away – they were good meeting places for families
Clean	Scruffy housing
	Racism
	Lack of community cohesion
	Lack of amenities
	Scary alleyways
	Dog poo
"Suggestions"	
Small community centre at the other end/side of the estate to CCA facility	
Community café/meeting space for people to meet	
Euro-bins for flat blocks	
Bandstand	
Outdoor table tennis table/chess boards	

Extracts from the visioning work & face-to-face interviews.





The Big Local Conniburrow Budget Plan.

Priority Community Pride						
Activity/ When	What do we need to do?			Who do we need to involve?	What resources do we need?	Estimated costs
	Years 1 to 2	Years 3 to 5	Years 6 to 10			
Do NOW - 1 to 2 years						
Hold awareness days in partnership with Thames Valley Police; Bucks Fire and Rescue and NHS/ South Central Ambulance Service						
Fly-tipping						
Cooking Lessons						
Community Choir						
Proactively promote Conniburrow in local and national media						
Build the number of volunteers supporting Conniburrow Big Local						
3 to 5 years						
Café/ Internet Café						
Community Garden						
Sport activities for children						
More events						
6 to 10 years						
Drop In centre (drink and drugs advice/ house fires)						
Statutory Duty						
Legend:	Quick wins					

The Big Local Conniburrow Budget Plan.



Priority	Build social cohesion					
Activity/ When	What do we need to do?			Who do we need to involve?	What resources do we need?	Estimate costs
Do NOW - 1 to 2 years	Years 1 to 2	Years 3 to 5	Years 6 to 10			
Investigate the feasibility of building a community house or renting a corner unit for this purpose	Approach: Start small - renting a corner retail unit or share with an existing unit hirer. Pilot in Y1 -2 and expand in future years if successful. A less favorable option: hire/get a temporary cabin.	Review the progress in Y1-2 and expand if successful	Review the progress and continue running /expand if successful	The Council / Private owners of the units - to rent a unit or seek a planning permission for a temporary cabin. Potentially - might need to seek a business / voluntary sector partner(s) to share the costs of renting.	More information: on the facilities; ownership; rental use and conditions. When hired/ rented a unit: funds to cover the rental costs; staff/ warden's time; furnishings; insurance.	£7,000 - annual rental; need to add insurance costs; refurbishment; furniture; plus consider including a salary of a warden/ member of staff OR leasing some hours (sharing a Kindling centre)
Additional small community centre	What we know: the Council owns 8 units; there are some owned by private landlords; the majority are for business use; the Council will be reviewing the usage of the units. There is a new internet cafe in Conniburrow operating from one of the retail units - it might be helpful to see how it develops.					
Centre for senior citizens	Tasks: Identify suitable facilities / units (to be used as a small community centre); enquire about costs; get quotes; explore feasibility of the scope of such community facility. Need to consider: there might be challenges involved in changing retail units' terms of use, e.g. from business to residential.					
Youth club/ centre						
Mum/Dads club/ meeting area (with creche)						
Day trips	Based on the Year of Conniburrow 2014	Based on the Year of Conniburrow concept	Based on the Year of Conniburrow concept	Depends on the programme/ events	Staff/ Coordinator's time; funds to hire sport coaches and cover the associated costs	£1,000 p/a
Garden competitions						
Continue to hold a variety fo community events						
Language courses						
Activities / Skills for adults						
Scouts and guides	Sponsorship and support for Conniburrow families to improve access to organised activities such as scouts, guides and cadets.			Contact Falconer School to find out if their cycling club has been successful. Involve local scouts, guides and cadet groups.	Sponsorship funds; coordinator's time	£1000 p/a
Skills for youth						
Cycle club for young people						
Conniburrow business directory	Produce an annual directory; start selling some commercial advertising space	Produce an annual directory	Produce an annual directory			500 annually
3 to 5 years						
Visual security/ Neighbourhood watch						
Supermarket - Cooperative?						
6 to 10 years						
Statutory Duty						

Legend:



The Big Local Conniburrow Budget Plan.



Priority Improve the physical infrastructure						
Activity/ When	What do we need to do?			Who do we need to involve?	What resources do we need?	Estimate costs
Do NOW - 1 to 2 years	Years 1 to 2	Years 3 to 5	Years 6 to 10			
Estate Clean-Up	What we know: Gr Linford Council has 'clean-up' champions - these are individuals who are active in their neighbourhoods and take responsibility to keep their 'patch' tidy. There are clean-up days organised by our Great Linford Ranger. Tasks: fact finding on the existing clean up activities and the best way to support them.			We need to find out more about any existing clean up activities: Gr Linford Ranger; Gr Linford Parish Council	Staff/ Volunteers' time to coordinate the task	£ (salary)
Picnic tables (in the park) and look at better use of open spaces	We need to consider: young parents suggested to have some picnic tables in the park; older people might wish to have a sitting sheltered area in a quieter part of the estate (and perhaps closer to where they live). It might be possible to link these places through a nature trail around Conniburrow. A foldable set of picnic tables can be used to pilot this idea and engage with the community (a pop-up picnic). An idea of a youth shelter might link to this. Immediate tasks: find out the costs of foldable picnic table and chairs.			The Council; the local the community. Gr Linford Parish Council - there is a possible crossover with the Neighbourhood plan which needs to be explored.	Staff/ Volunteers' time to coordinate the task	£5,000 for foldable picnic tables&chairs; £20,000 to Development budget for the development of open spaces strategy
Enviro Day						
Greenery needs improving (flowers)						
Develop an estate -wide plan to clean balconies						
Undertake a footpath/ footpath use survey						
Young people shelter / meeting place						£8,000 for the youth shelter; the costs are likely to be shared with other partners (/3?)
Community art project to design 'On the Verge' banners						
3 to 5 years						
Water feature / Water play						£130,000
Art project to improve Marlborough Street Downs Barn underpass						
Improve the area adjacent to the MUGA (Multi-Use Games Area) located by the V8 underpass						
Improve the Boulevard Park by installing more equipment						
Outdoor gym						
Bandstand						
Improve park facilities / open spaces (seating, water feature)		£20,000 annually				
6 to 10 years						
Skate park						
Tennis court/ chess tables/ ping pong						
Parks for older children						
Shelter						
Statutory Duty						
Safety rails for elderly and disable						
Potholes						
Housing maintenance						
Car parking issues (parking outside of schools/ paths)						
Pavement maintenance						
Access to buses and / or taxis						
Speed bumps/ Zebra crossing (cars driving too fast)						
Street lights						
Improvements of underpasses and alleyways						
Pond area improvements / picnic tables						
Community space						
Playgroup fencing up						
Work to bring vacant corner retail units back into use						

The Big Local Conniburrow Budget Plan.



Budget										
Expenditure category	Details	Which priority will it address?	What will we do?		Year 1 costs	Year 2	Year 3	Year 4	Year 5	Total
			Y1 - 1 to 6 month	Y1 - 7 to 12 months						
Main Projects										
Conniburrow Meeting Place: Rethinking our community facilities	<p>Having a community meeting place is important and we would like to explore this idea further. What kind of place or places do we need? Who and how will be using them? How to make them work for individuals and the whole community? What spaces are needed for senior residents, young people, young parents, business community? How to support the costs over time? To get this right we suggest to start small and build on our successes as we go along: moving from temporary and rented to a more permanent space when we are clear on our shared community aspiration. In the first year we are looking to rent a corner unit that can serve as a community space or share a unit with partners. We will also continue investigating and researching into what is needed. If successful, the project will expand and grow in the follow-up years.</p> <p>Year 1 activity: Explore an idea of a meeting place for young people/ youth club/ youth shelter</p>	BSC	<p>We want to rethink our community facilities to create a meeting place (places) for the community. Rent/Share a corner retail unit to use as a community meeting place. Year 1 - pilot. Y1 Budget £10,000. End of year review with possible extension/ expansion if successful. In Ys 1 and 2 we will also work on the long-term plan and carry out any research (e.g. advice on rental rates and preparation of rental agreements), feasibility studies, consultations and reviews as needed to formalise our aspirations. Our budget for the future years will depend on the work completed in Ys 1 and 2.</p>		£10,000	£10,000	£10,000	£10,000	£10,000	£50,000
			<p>Explore the options jointly with local partners (£3,000)</p>		£3,000	£0	£0	£0	£0	£3,000
Conniburrow Open Spaces: Rethinking our environment	<p>We want to rethink and improve our open spaces in Conniburrow, such as green parks, alleyways, footpaths etc. How to make our park a better place for the community? How are the footpaths used and what do we need to do to improve them? How would the changes in the park affect other green spaces in Conniburrow? To make the open spaces work for everyone, we would need a Conniburrow-wide plan. This is why we came up with the idea of Conniburrow Open Spaces (COS) - this is our long-term plan of action to improve the open spaces for the benefit of the community. In the first year we will be looking to continue working on the details of the plan (this might involve professional advice and more research into options)</p>	PI; BSC&CP	<p>We want to develop a Conniburrow Open Spaces strategy: research, feasibility studies, consultations, reviews. Undertake a footpath/ footpath use survey</p>		£20,000	£20,000	£20,000	£10,000	£10,000	£80,000
The Big Local Conniburrow Budget Plan.										



	Year 1 quick win project: Community art project to design 'On the Verge' banners	PI	Run community workshops to design the banners. Costs include:	£500	£0	£0	£0	£0	£500
	Year 1 quick win project: Picnic tables	PI	A pilot pop up picnic consultation to support the open spaces strategy. A foldable set of picnic tables will be purchased and used to engage local residents in identifying the best spots for more permanent sitting / resting areas.	£5,000	£0	£0	£0	£0	£5,000
	Year 1 quick win project: Enviro Day	PI	Run an Environmental Awareness Day jointly with partner organisations, agencies and community groups. Calculations are based on 2013-14 actual costs of running similar events.	£500	£500	£500	£500	£500	£2,500
	Year 1: redevelopment of the Boulevard Park (options considered: sport and play equipment, a bandstand, outdoor gym)	PI; BSC&CP		£130,000	£0	£0	tbc	tbc	£130,000
	Year 1 quick win projects: Estate Clean - Up	PI	We will take part/ organise estate clean - ups. We will work with residents and groups	£300	£300	£300	£0	£0	£900
	Year 2/3 project: an estate -wide scheme to clean balconies	PI; BSC&CP	Activity will start in Y2 - 3	£0	£0	£10,000	£0	£0	£10,000
	Year 2/3 project: Art project to improve Marlborough Street to Downs Barn underpass	PI; BSC&CP		£0	£0	£2,000	£0	£0	£2,000
	Year 2/3 project: improve the area adjacent to the MUGA (Multi-Use Games Area) located by the V8 underpass	PI; BSC&CP		£0	£0	£5,000	£0	£0	£5,000
	Year 2/3 project: Community Garden	CP		£0	£0	£500	£0	£0	£500
Access and mobility	Our aspiration is to look at community transport and the possibility of leasing or buying a community vehicle.	PI	In Year 1 we will research into the available options. As a temporary measure, we will consider providing taxi vouchers/ hiring a taxi for elderly residents. From Year 2, we would like to make decision, plan and commission the delivery of community transport services.	£5,000	£5,000	tbc	tbc	tbc	£10,000

- The Big Local Conniburrow Budget Plan.



Grants for Conniburrow (Conniburrow Community Chest grants programme)	A small grants programme for residents and groups based in Conniburrow. The criteria will be based on the priorities of the plan. Approximate number of grants - 10 to 15 per annum. Grant size up to approx £2,000. Fees for running the fund (est 5%) are included in the allocated amount.	all	Design the programme and agree the way of delivery.	Advertise the grants and start giving out funding	£10,000	£10,000	£6,000	£6,000	£6,000	£38,000
Social Investment Fund	We are considering to invest this part of the grant in providing direct support to families in need and possibly a community lending scheme / start up business loans.				£10,000	£10,000	tbc	tbc	tbc	£20,000
Skills and activities for Conniburrow	Skills for Youth	BSC	In Year 1 we aim to improve access to organised activities such as scouts, guides and cadets for Conniburrow residents. This will be done through a small fund offering sponsorship and support (e.g. to cover the costs of uniforms) to Conniburrow families wishing to use the above groups.		£1,000	£1,000	£1,000	£1,000	£1,000	£5,000
	Skills and activities for adults	BSC; CP	In Year 1 we plan to support and promote the existing providers of language and activity-based classes through for example the business directory. We will continue running the Conniburrow Community Choir which was set up by Big Local Conniburrow. Based on 2014 costs: £1,000 venue, £1,000 music, £5,000 musicians. Costs / approach will be reviewed after Y1.		£7,000	£7,000	£7,000	£7,000	£7,000	£35,000
Events	An annual programme of community events focussed on addressing our 3 priorities (£400 per event X12, including design and printing of marketing materials, venue hire, refreshments, plus a contingency budget of £200)	BSC	Year of Conniburrow 2015 - 12 events - 1 event per month. Based on the 2013-14 actual costs.		£5,000.00	£5,000.00	£5,000.00	£5,000.00	£5,000.00	£25,000.00
	Awareness Days	CP	We will organise and run awareness days / drop in sessions in partnership with partners to promote healthy lifestyles to residents of Conniburrow. Costs will include:		£150.00	£150.00	£150.00	£150.00	£150.00	£750.00
	A programme of sport events in partnership with MK Dons to promote sport opportunities and healthy lifestyles (hire of MK Dons coaches - £600 plus £400 for publicity, venue and refreshments costs)	BSC	MK Dons agreed to run these sessions and the costs have been discussed and agreed. Events are likely to be held during summer school holidays		£1,000.00	£1,000.00	£1,000.00	£1,000.00	£1,000.00	£5,000.00
- The Big Local Conniburrow Budget Plan.										



Conniburrow Business Directory	Annual directory promoting local businesses	BSC	Contact local businesses, collect information, offer advertising space. Calculations are based on 2013-14 actual costs.	Publish annual Conniburrow business directory. End of year review of project.	£500	£500	£500	£500	£400	£2,400
Communications and Marketing	Website upgrade; design of leaflets, fliers; marketing merchandise; newsletter.	all			£5,000	£5,000	£5,000	£4,000	£3,500	£22,500
Staff / Employment	Project Coordinator (18.5 hours p/w)	all			£21,000	£21,630	£22,279	£22,947	£23,636	£111,492
	Volunteer / Community engagement	all			£15,000	£15,450	£15,914	£16,391	£16,883	£79,638
	Recruitment costs				£3,000	£0	£0	£0	£0	£3,000
	Redundancy and employment associated costs				£0	£0	£0	£0	tbc	£0
Partnership running costs (annual insurance, phone calls, photocopying)			Based on 2013-14 costs		£1,000	£1,000	£1,000	£1,000	£1,000	£5,000
Printing (general costs and not related to events)			Estimate based on 2013-14 costs		£700	£700	£700	£700	£700	£3,500
Partnership training and visits					£500	£500	£500	£500	£500	£2,500
Volunteer recruitment and expenses					£500	£500	£500	£500	£500	£2,500
Professional and legal fees					£1,000	£5,000	£1,000	£1,000	£1,000	£9,000
Partnership meetings: venue hire			Based on 2013-14 costs		£0	£600	£600	£600	£600	£2,400
					£256,650	£120,830	£116,443	£88,788	£89,369	£672,080
										£672,080

- The Big Local Conniburrow Budget Plan.





Views of Conniburrow.



Views of Conniburrow



Views of Conniburrow.



- Environmental Assessment Study

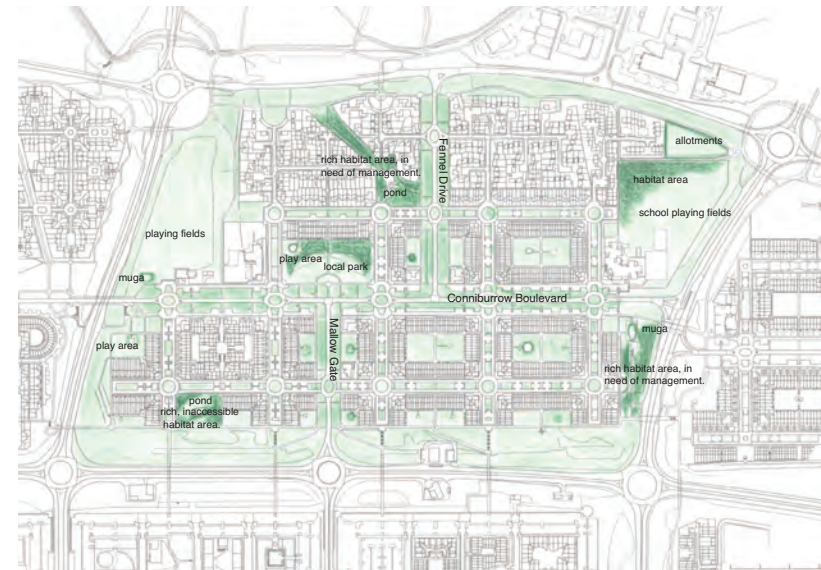
1. Open space & landscape.
Notes & points for consideration.

* Planting is a valuable asset but in some areas has become overgrown and needs to be managed. Are there some areas that need immediate attention and could be improved?

* Conniburrow has a significant amount of open space, is this being utilised in the most effective way?

* Could for example some areas be used for horticultural purposes to support a work and skills initiative?

* Could a habitat trail be developed with the schools?



Conniburrow BL - Environmental Assessment. 1. Open space & landscape. st- 20.03.14.

Environmental Assessment Study.

2. Movement.

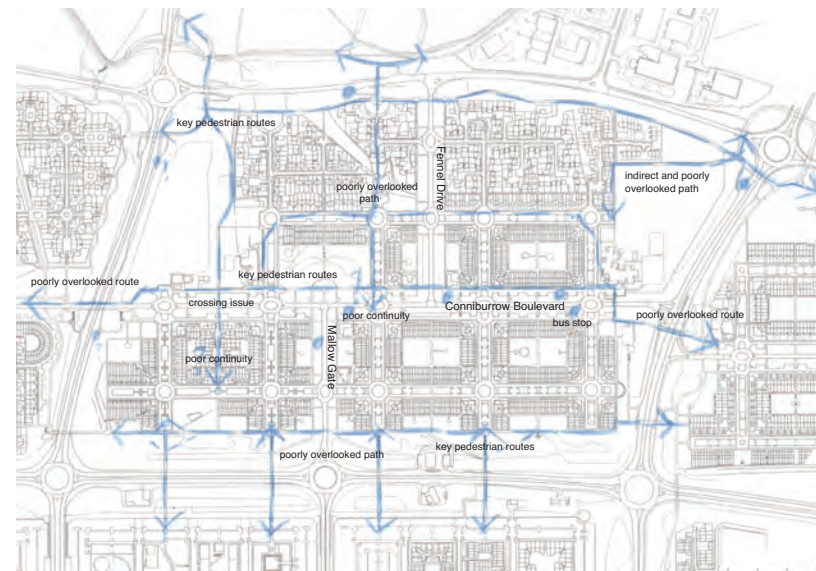
Notes & points for consideration.

*Are the footpaths and links into, across and out of Conniburrow working? Are they safe and overlooked? Can improvements be made in some areas?

* Are there some areas where pedestrian safety when crossing the road can be improved? Does road traffic need to be managed?

* Does the existing bus route through Conniburrow work for everyone? Could this be improved? Are there locations where additional bus stops could be provided?

* Is there a need for a community transport service? And if so what form should this take?



Conniburrow BL - Environmental Assessment.

2. Movement. st- 20.03.14.

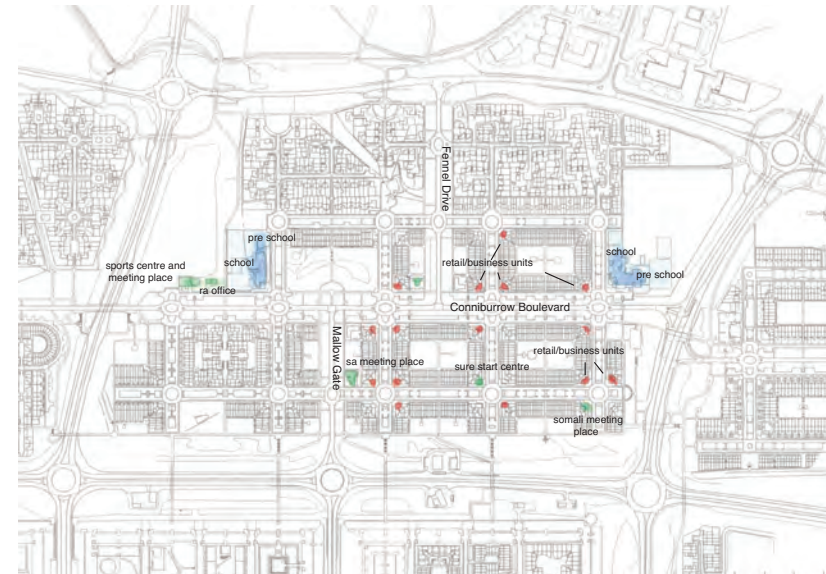
Environmental Assessment Study.



3. Facilities.

Notes & points for consideration.

- * Are the facilities, for example the meeting places and shops in the right location for people? Are they accessible?
- * An idea for a centrally located meeting place with a community cafe has been suggested. What should this consist of? Would this work as part of an improved local park area that incorporates new recreational facilities?
- * Do the business and retail units work? Is there a need for further community facilities? Refurbished start up units? Live/work units?
- * Is there a need for more community facilities, affordable housing, and housing for young people?



Conniburrow BL - Environmental Assessment.

3.Facilities. st- 20.03.14.

Environmental Assessment Study.



4. Opportunities.

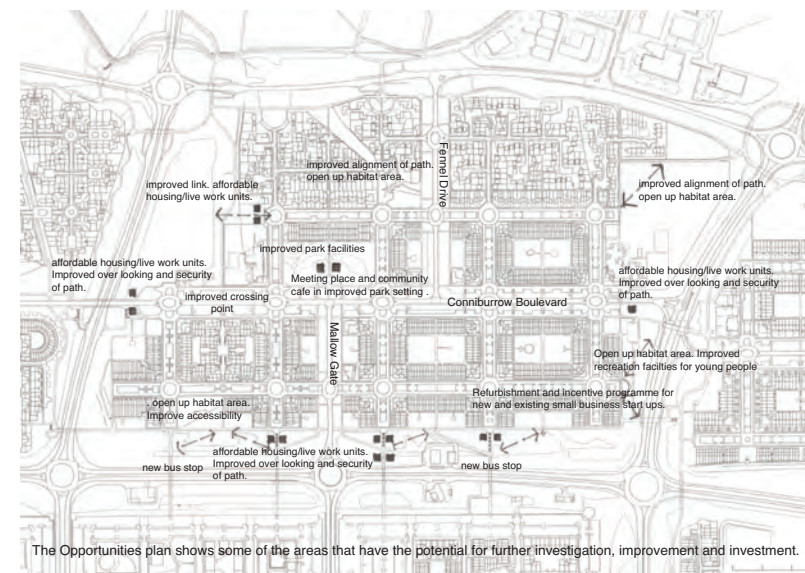
Notes.

The Opportunities plan shows some of the areas that have the potential for further investigation, improvement and investment. These are not fixed proposals rather ideas that have started to come together as a result of the community consultation exercises. The next step is to develop these ideas, look at them in detail, consider their viability and shape something that will benefit the community. Some of the ideas are presented below: -

- * Open space & landscape.
- * Management programme to open up and maintain habitat area.
- * Improved accessibility to habitat areas.
- * Improved amenity areas and play facilities.

- * Movement.
- * Improved alignment of paths.
- * Improved security and overlooking of key pedestrian routes.
- * Improved pedestrian crossing points.
- * Traffic management arrangements.
- * Local community bus service.
- * Improved bus routing.
- **New bus stop.

- * Facilities.
- * A Meeting place & community cafe in an improved local park setting.
- * Improved park facilities
- * Recreation facilities for young people
- * Affordable housing and provision of live/work units located in positions where they will contribute to pedestrian security.
- * A refurbishment and incentive programme for new and existing small business start-ups.
- * Horticultural facilities to support work and skills initiative.



Conniburrow BL - Environmental Assessment.

4. Opportunities. st- 20.03.14.

Environmental Assessment Study.



Conniburrow Landscape Audit. Groundwork Thames Valley

CONNIBURROW ESTATE Landscape Audit

Landscape Audit.

In July 2007 a Landscape Audit was carried out by Groundwork Thames Valley on behalf of the Saxon Way Steering Group.

The purpose of the Audit is to provide an independent 'snap shot' of the condition of the open spaces and streetscape on Conniburrow and roads listed below in order for Groundwork Thames Valley to provide information for local groups & organisations and help develop environmental enhancement projects. It also aims to provide guidance for any future investment by all interested parties.

The report recorded the key issues and made a number of recommendations to guide future investment in the areas of:-

1. Housing (including private and communal gardens)
2. Public Open Space and Play Provision
3. Access and Public Routeways
4. Highways and Parking



Issue 1.0
27/07/07

Groundwork Thames Valley
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Web: www.groundwork-tv.org.uk



Conniburrow Landscape Audit. Groundwork Thames Valley.





Big Local Conniburrow Partnership Terms of Reference

Name

The name of the Partnership is 'Big Local Conniburrow Partnership', hereafter referred to as 'the Partnership.'

Objectives

The Partnership's main objective is to provide overall direction of the Big Local programme in Conniburrow and meet the area's long-term vision and objectives. This will include:

- Implementing an agreed vision for Conniburrow as detailed in the Big Local Conniburrow Plan
- Assessing and reporting on the outcomes achieved to the local community and to the Local Trust
- Engaging with a diverse range of people in the area, in a thoughtful, continuous and inclusive way and making a commitment to equal opportunities
- Promoting Big Local activities, The Big Local plan and the funding available to implement it to people locally and ensuring that stakeholders are updated about Big Local
- Engaging with voluntary, community and social enterprise sector organisations, public and private organisations operating in or near Conniburrow, to identify opportunities and build links where funding, expertise, joint working and/or support can be provided for the benefit of the area.

Powers

The Partnership may exercise powers necessary to do all such lawful things as are necessary for the achievement of its objectives.

Members

Membership of the Partnership is open to any resident or representative of any voluntary or community group, including faith groups, statutory organisations and businesses that are resident or operate within Conniburrow. The Partnership will have at least 8 members and no more than 15 members. The majority (at least 51%) of members must be residents of Conniburrow. Of the members of the Partnership only Conniburrow residents can vote. The Partnership has the power to co-opt new members at any time but they need to be ratified at the following open general meeting.

The Partnership meetings are open to anyone interested as observers.

All members must be committed to good practice and attend meetings regularly. Non-attendance should be communicated preferably in advance through the chair. Members who represent organisations can be represented at meetings by any other employee or member of the organisation if they are unable to attend.

Principles

Independence: The Partnership recognises the different funding roles and remits of its members and acknowledges their independence. The Partnership's work will not compromise the independence of its members.

Big Local Conniburrow Partnership Terms of Reference.



Non – political: The Partnership is non party-political and does not have a campaigning role. While the Partnership may on occasion wish to seek to develop a collective view on events and issues it has not set this as an explicit aspiration.

Equality: Partnership members are committed to equality of opportunity in all aspects of their work.

Practice

The Partnership meets a minimum of nine times a year. At least one week's advance notice of Partnership meetings will be given to all members unless when there is urgent business, shorter notice may be given in agreement with the chair. Agendas will be sent out at least one week in advance and minutes distributed no later than 14 days after the meeting.

The Partnership shall hold at least one open general meeting in each year at which all residents of Conniburrow will be invited to attend and participate. Each open general meeting shall be held not more than 15 months after the last. At least fourteen days' notice shall be given of the date, time and venue of the open general meeting and of the business to be conducted. The business of the open general meeting will include the election of Partnership members and office holders.

The Partnership will elect a chairman/woman to co-ordinate, convene and chair meetings. It will also elect a vice-chair, secretary and treasurer, it may appoint paid staff.

The officers of the Partnership will issue agendas and papers for meetings, take minutes, hold a central copy of all minutes and papers, follow up action points from meetings and hold the database of its members.

The Partnership can set up working groups on specific issues from amongst the membership. These working groups may recruit others to achieve their ends.

Decisions made at meetings by the Partnership will normally be by consensus. When a vote is required each resident member will have one vote. A quorum will be a minimum of five members.

At every meeting members will be required to declare any conflict of interest, especially of a financial nature they have in any agenda item being discussed at the meeting.

All Partnership members agree not to disclose or use confidential information for their personal advantage or of anyone known to them, or to the disadvantage or discredit of the Partnership and Big Local. Where an issue is known to be potentially sensitive or confidential members will be made aware of the details of any embargo in advance by the chair.

These terms of reference may be altered by means of a resolution agreed by a two-thirds majority of those present at a partnership meeting. The revised terms of reference must be circulated to all members at least one month before the partnership meeting is held.

Updated on 01.08.2014.



Contact details

The BL Conniburrow website :-
<http://biglocalconniburrow.btck.co.uk/>

email:-
biglocalconniburrow@gmail.com

View the summer 2013 community engagement video on:-
http://www.youtube.com/watch?v=CQPJ_L4kcHk

For more of the 'Tops & Pants' see the link on the website

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