

Big Local Conniburrow
Partnership Meeting 73
Tuesday 15th February 2021
Zoom - 6.30pm-8pm
Agenda

1) Welcome from JZ to attendees:

Partners: Jimmy Zamek (Chair), Jackie Worby, , Manesh Shah, Dipa Shah, Jo Butler (till 7.30), Tarika Yajnik (from 7.30)

Stakeholders: James Butler (Treasurer), Max Smith, Robbie Macpherson (Acting Secretary)

Julia Burkin (LT Rep)

Titi Arufor (Community Foundation)

Apologies none. Brent Johnston (Vice Chair), is taking a break but was sent the link. James, Kaveendra works until 7.30 so timing impossible (?) for him.

2) Conflicts of Interest none

3) Minutes of Last Meeting p: Jo B, s: JW Agreed

4) Matters Arising

- a) JZ said he wanted to be able to vote on proposals. RM pointed out that BLC had always used the convention that the Chair has the **casting** vote in the event of a tie, but nothing more.
- b) JZ reminded people that they should raise a hand if they wish to speak and communications should be through the Chair.

5) Community Fridge/Hub Manager Reports Marcus has handed over to Manesh who reported he was enjoying the work as were the volunteers; 58 people came for food today; Food Connect delivering tomorrow. JZ thanked him for his generosity in taking over the coordination of the Fridge. JZ will take responsibility for matters to do with the running of the Hub more generally so MS's role is more realistic.

DS said it is best that we have a back-up Coordinator/s and JZ said he was willing and **will email Partners to seek others.**

MS said he'd like to write the Fridge Procedures. RM asked that he not re-do work already done but look at the documents (there are two - Coordinator Role Description and the Hub Risk Assessment which describe procedures)and suggest changes.

6) SMG - key points JZ said he'd talk about this later.

7) Treasurer Report JB reported c£4.5 k in the bank, and £94 cash. JW will cash a cheque to refund travel expenses. There was some discussion about two invoices

from Lynx (our alarm company) but it turned out these had been paid by CF.

8) BLC Plan & Partnership induction and development - next steps

- a) JuBu thanked TY, JZ and RM for working to develop BLC. One or two Partners are applying to join the LT Community Leadership Academy. JuBu reported that LT have funding her working 1-1 with each Partner, up to 5 hours per person, in particular to understand how LT and BLC are structured/work. The time can be 'transferred' and **JuBu will ask that the time limit is extended beyond 31 March**. JZ reminded us that we don;t need permission to speak with JuBu.
- b) RM had circulated a draft BLPlan. We still need to produce a legacy statement and a costed vision. JZ asked **everyone to send RM feedback on the plan**. JuBu said she needed agreement in principle. RM asked if we should include some funding for the local schools and JZ said this would be covered by a Small Grants scheme. We agreed a £10,000 budget to support local organisations/groups in their recovery from Covid emergency. We need to devise a simple form to show that applications conform to our criteria (who's drawing this up, or amending our current form?)
- c) She hoped everyone had seen JZ's message about the Code of Conduct - we need to review and update it.

9) Celebration Events

BJ not present to report if any planning of events had happened. JuBu said LT have warned that indoor FTF events are unlikely in the near future and outdoor events will be allowed only with restrictions.

10) Any Other Business

- a) JZ raised the subject of WhatsApp use and said he had reported Colin Clarke's including him on a new Group without his permission.
- b) JZ reported that the mobile wifi was working well but he had to take out the agreement in his own name. Partners agreed to this arrangement and that he be repaid the monthly fee (£20). There is no (time) term to the agreement, so it can be cancelled any time.
- c) Timing of meetings. We agreed to revert back to a 7pm start so TY can attend after work. Also to re-order the agenda to enable Partners to discuss items requiring decision and voting. (Need to ensure Jo can take part too as she has to leave meeting early to put son to bed).
- d) RM told TY he had not forgotten her request to see the original Grant Letter and would send shortly.
- e) LT's Financial Review with CF will take place on 24th February. JB will attend for BLC. It will be several weeks before their report is sent to the Partnership. This whole process is standard and is not anything negative.

11) Date of Next Meetings

SMG: Wednesday, 3rd March - Zoom - 7pm-8pm

12) Partnership: Monday 15th March 2021 - Zoom - 7pm-8pm

Robbie Macpherson

Acting Secretary, February 26th, 2021