

Big Local Conniburrow
Partnership Meeting 77
Monday 21st June 2021
Zoom - 7.00pm-8pm
Agenda

- 1) In JZ's absence JuB chaired the meeting. She welcomed all attending:

Partners: Jackie Worby,

Residents Emma Adamson, Mohan Ahad

Stakeholders: James Butler (Treasurer), Max Smith, Robbie Macpherson (Acting Secretary)

Julia Burkin (LT Rep)

Titi Arufor (Community Foundation)

Apologies None

- 2) **Conflicts of Interest** none

- 3) **Minutes of Last Meeting** Agreed p'd JW s'd EA

- 4) **Matters Arising (from minutes of the last meeting)**

- a) Brent Johnston has indicated he will return to active membership
- b) Kavendra had not responded to JuB's request for Partner details and so is no longer a member
- c) JuB thanked MS for his helpful response about employment risks/mitigation. She has resent an example of an SLA and Small Grants App Form to JO.

- 5) **New Partners** EA and MA said they want to join the Partnership. All present agreed (non-quorate) and expressed their appreciation of both getting involved.

JuB asked them both to send their details to formally join and so they can be kept up to date with LT and so on.

EA will knock on Carol's door and ask if she is wanting to join too. She has been volunteering at the Orchard, and responded positively to JZ's question about joining BLC.

- 6) **Hub / Community Fridge Report** JW said the Fridge is working well and the weekly Team Meeting has moved to Tuesdays at 9am by Zoom. We've set up an Incident Log (in the everything spreadsheet) to make sure details are available if action is needed. The Volunteer Recognition event/social will take place Tuesday next week or Thursday if bad weather. The change of venue is on hold because things are running well, now that waste situation is improved. RM will chase up green bin. He spoke to Shaun Grieg of Env Crime Unit and asked him to identify any company willing to collect and process our waste cardboard. TA asked about budget for the Volunteer event and reminded us about getting authorisation.

- 7) **SMG - key points** Deferred as JZ not present.
- 8) **Treasurer Report** JB has received any expense claims. £3k in bank and c £500 cash. TA said LT had sent the first tranche of funding under the new plan. Spend - the CCTV is £10k and she will supply summary figures. JuB pointed out that BLC needs to track underspend and she will send TA a suggested report format.
- 9) **BLC Plan Priority Area Reports:**
- a) **Staff Recruitment** RM will request update from JO.
 - b) **Independent Vice Chair** JuB reported that LT had approached three people and one person is available. She will meet that person tomorrow. The role will be 2 days per month for 6 months; some on site in Conniburrow; some remote working too.
 - c) **Social Activity Programme** JW said Sid Burgess wants to offer table Tennis lessons at the table in the park. Wednesdays 7-8pm and Saturdays 11-12. Sid will need an enhanced DBS and Safeguarding Training. RM will look at the DBS provision. JuB asked ME to undertake a can-do Risk Assessment.
 - d) **Orchard** EA reported that the tank has been filled; Taco Bell volunteers not able to come (too busy at work). But PWC and David Locke Assocs have been in touch about helping. We are also talking to the Green Gym and the Conservation Trust about support. JZ is getting two latches to replace those broken by the young vandals. EA wants a strimmer and JZ has ordered one. JB will bring his in the meantime to help. EA said the mower needs servicing and MS suggested taking it to O'Dells in Stony.
 - e) **Website** EA reported that she has updated the team details and requested photos from all Partners. Then we need to get the minutes uploaded. We should add a page about the Fridge which started in November 2019. EA wants to provide a monthly update about it - how many residents use it, who gives us donations and so on.
- 10) **Investigation** TA will email JO and request an update.
- 11) **BLC Partnership development - next steps** JuB said we are moving to have a Independent VC in place and also paid staff. It looks like we may have enough Partners to be quorate (i.e. five) but we need to demonstrate that they are active in the Partnership (meetings as well as activities).
- 12) **Policy documents review** No info from CF.
- 13) **Any Other Business** RM asked about the Community Artist opportunity offered by Arts & Heritage Alliance. All are keen.
- 14) **Date of Next Meetings** JZ

SMG: the first Wednesday of the month – 7th July 2021

Partnership: the third Monday of the month – 19th July 2021