

Big Local Conniburrow
Partnership Meeting 74
Tuesday 15th March 2021
Zoom - 6.30pm-8pm
Agenda

1) Welcome from JZ to attendees:

Partners: Jimmy Zamek (Chair), Jackie Worby, Dipa Shah

Stakeholders: James Butler (Treasurer), Robbie Macpherson (Acting Secretary)

Julia Burkin (LT Rep)

Titi Arufor (Community Foundation)

Apologies Manesh Shah

2) Conflicts of Interest none

3) Minutes of Last Meeting p: JW s: DS; Agreed

4) Matters Arising

5) Community Fridge

- a) **Opening** - after discussion, considering some volunteers are returning to work, we decided to open Tuesdays, Thursdays and if resources (staff and donations) allow on Saturdays, to serve residents who work during the week and therefore cannot visit the Fridge.
- b) **Paid support** JZ reported he and RM going to meet Community Foundation to discuss their providing paid support for the project. Partners agreed he could negotiate on BLC's behalf.
- c) **Electric Box** work completed. MA is arranging Fire Inspection
- d) **Toilet** JZ said he wanted a partition/cupboard installed to enable tidy storage; likely cost £300-350. RM reminded that our lease is "fill repair" which means putting everything landlord wants back to original state (i.e. BLC would incur the cost of removing cupboard/partition at the end of our lease.)
- e) **Window Replacement** the work is being done this week. Can possibly use the Back Room.
- f) **Social Activities** RM asked Partners to consider what activities we want to offer when restrictions ease on May 17th - we'll be able to operate inside. We decided to discuss this at April's Meeting. JZ will ask Trevor Heale about seated yoga and resuming the (Friday) coffee morning is also a possibility. JB suggested we ask Sid Burgess for his ideas.
- g) **Santa's sleigh** - JZ will dismantle
- h) **Shutter motor** has blown and needs replacing. Partners agreed this is a necessary repair, even with the £100 call-out fee.
- i) **Bins outside Hub** some discussion about propriety of planning process - no notice seen at all. **JZ will continue to investigate.**

6) **SMG Key Points** JZ postponed this item

7) **Treasurer Report** JB reported c£4k in the bank. JZ has invoices which JB needs and petty cash needs topped up. JB will visit the Hb on Wednesday to collect invoices and sign the cheque.

TA reported that spend for February was £1572 and there is £23,149 left till the end of March. She asked that all invoices be forwarded to her ASAP.

The Financial Review conducted with LT highlighted the lack of amalgamation of current and CF accounts. All monies spent within a plan must be accounted for within the year.

8) **BLC Plan & Partnership induction and development - next steps**

- a) JuBu said people who had taken up her invite for 1-1s had said they were really helpful. JW and DS endorsed that statement. She wants to strengthen the Partnership and Adam from LT may approve extending beyond end March and wants Partners to see value from the session.
- b) **Code of Conduct** JuBU reminded us that we had agreed to amend/update the document. This has not been completed.
- c) **New Plan** JuBu had sent the whole document submitted to LT. RM to send it to all Partners so they can see before the session with the Assessor. JuBu happy to talk with people so they feel comfortable going into that session.

9) **Reopening as a Community Hub** postponed till April Meeting

10) **Communications** RM explained he was trying to set up a Google Group for the Partners so they can easily communicate. This is not working as it should yet. BJ not present to report if any planning of events had happened. JuBu said LT have warned that indoor FTF events are unlikely in the near future and outdoor events will be allowed only with restrictions.

11) **Any Other Business**

- a) JuBU asked if TY had sent apologies. She had not.
- b) **JZ agreed to visit Kaveendra** to check the viability of his being a Partner as he had attended only a piece of one meeting since joining.

He had heard from Jo Butler and **will follow up in a couple of days**. He left a message for Brent Jonhston but had had no response.

JuBu suggested BLC consider changes to our Partners' Ts&Cs, to strengthen the requirement to attend meetings, for example, if a Partners misses three meetings without apologies sent or reasonable explanation, they are no longer a Partner.

- c) JZ asked us to consider the Chair having a BLC mobile - likely costs, £200 for the handset and £5 per month service. Not agreed.

- d) RM reported that BLC had received a thank letter from the schools for their books.
- e) JZ asked about distributing Easter gifts. Partners agreed Hot X Buns or Easter Eggs for the sheltered housing, costs likely to be 80 x £2.

12) Date of Next Meetings

SMG: Wednesday, 7th April - Zoom - 7pm-8pm

13) Partnership: Monday 19th April 2021 - Zoom - 7pm-8pm

Robbie Macpherson

Acting Secretary, 19th April, 2021