

Big Local Conniburrow
Partnership Meeting 72
Tuesday 12th January 2021
Zoom - 7pm-9pm
Agenda

1) Welcome from JZ to attendees:

Partners: Jimmy Zamek (Chair), Brent Johnston (Vice Chair), Jackie Worby, Jo Butler

Residents: Manesh Shah, Dipa Shah

Stakeholders: Max Smith, Robbie Macpherson (Acting Secretary)

Julia Burkin (LT Rep)

Titi Arufor (Community Foundation)

Apologies none. James, Tarika, Kaveendra expected but no communications

2) Conflicts of Interest none

3) Minutes of Last Meeting p: JW, s: MS Agreed

4) Matters Arising

a) MS had sent his Risk Assessment of the Sleigh event (which was cancelled)

5) Hub Manager Reports RM reported that a quote (£217) for the electrical work for emergency lighting from a Guinness approved supplier. The work will be at BLC's cost. BJ insisted that three quotes for the work be sought. He will send JZ details of other contractors.

6) SMG - key points **JZ**

7) Treasurer Report TA reported nothing unusual in the spend report. She asked if we should move some money as staff costs are zero in the budget from end Jan. She also reported that three CA: MK invoices from April 2019 had not been submitted and CA: MK was now seeking payment. It was agreed that JZ, BJ, TA, JuBu and RM would discuss this issue after the meeting had finished.

RM asked how long the rent holiday from Guinness lasted. TA said she'd seek specific clarification.

8) Community Fridge, particularly resourcing and opening from Feb 1st (This item was discussed earlier at item 5) JZ and RM said they had both spoken with MA informally without any implied commitment. JuBu confirmed that the conversation she heard had simply been an exploration of what might be possible. BJ expressed strong reservations about the appropriateness and timing of these conversations. BLC needs to act democratically and make decisions further ahead to avoid last minute, rushed agreements. JZ emphasised that no decisions were being made

without Partner agreement and that no offer had been made.

MSh said he was willing to volunteer five days per week during lockdown and half time when his volunteering with Citizens Advice starts again when restrictions lift. He would like to work with MA who he had seen operating the Fridge professionally. JW said she recommends BLC seek MA's help from February. BJ asked what the role would entail and JB said she wanted to see a role description. RM listed the main duties he thought the Fridge Coordinator would need to do. The position would be that any contractor:

- a) Has insurance in place
- b) Is a fit and proper person with current DBS
- c) The contractor will invoice, Chair authorise payment and invoice sent to CF for payment
- d) Any contractor needs management and support
- e) Contract is about what's delivered not that a particular person delivers

BJ thought we should advertise the post and asked who would take on the responsibility for managing that person. JZ said (the initial transition of) the post would not be advertised) and he would take the management responsibility.

There was considerable discussion about level of pay and it was agreed, in the end, that £14-18 ph would be appropriate.

Both BJ and JB said they would like to apply for the job at that level of payment.

BJ said this cost is no better than when we funded Claire's post with CA: MK and repeated that BLC should have discussed this earlier to avoid rushed and potentially emotional, decisions.

JZ sought Partner approval to speak formally to MA, and after discussion this was carried unanimously).

Cleaning the Fridge after Sue testing positive for CV19

JuBu had the name of a local cleaning company who are prepared to conduct a deep clean using fogging. BJ said we should get three quotes before taking action. JZ will contact company as a matter of urgency as the premises need to be cleaned and the Fridge food disposed of. We had missed any chance of the food being collected in the normal refuse service.

- 9) **BLC Plan & Partnership induction and development - next steps** JuBu explained the intention was to develop a 12 month Covid Recovery Plan, simple and achievable. Core activities would be the Community Fridge plus regular small celebrations (maybe different cultural festivals), plus support for older residents and the development of a Community PProfile. This last goal will inform any more ambitious plan, when covid restrictions lift. She suggested we might configure the

celebration budget as a funding pot which groups in the community could apply for. BJ was nominated to champion the idea.

RM said he was prepared to draft a plan for Partner approval in February with help from the Community Profile Group (Mohan, JZ, Vicky and Julia).

In terms of Partner Induction, JuBu said she would meet MSh and DS to explain LT structure and how it works.

10) Any Other Business JZ said he'd had an email from Kate Matthews at Southwood School suggesting BLC support home learning during the pandemic with funding for two books per pupil at Germander, Southwood and Downs Barn. After some discussion, it was agreed that BLC would support funding at Conniburrow schools and seek visible recognition in each donation for BLC's support.

MS left the meeting at 8.42 pm.

With BJ abstaining, all other Partners agreed to fund the Conniburrow schools at likely cost of £296.80 and £615.90, possibly with a further charge for delivery.

BJ said he wanted BLC to thank Temi who had recorded some children's stories which RM had posted on BLC FB page. All agreed wholeheartedly.

11) Date of Next Meetings

Partnership: 9th February 2021 - Zoom - 7pm-8pm

SMG: 26th January - Zoom - 7pm-8pm

Robbie Macpherson

Acting Secretary, January 21st 2021